Brackenborough
LAKES RESORT

CONFERENCE PACKAGES

A Different Kind of CONFERENCE

WE KNOW HOW CRUCIAL EVERY MINUTE IS FOR CONFERENCES!

FACILITIES AT YOUR FINGERTIPS

Here at the Brackenborough Hotel we can provide full conferencing facilities for up to 200 delegates. Each of our 3 rooms has been designed with business in mind, with optimum comfort and visibility for all styles of conferences/seminars, as well as being equipped with all the necessary AV equipment. The two rooms located within the hotel are large and adjoining, with optional partitions for maximum flexibility: ideal for break-away rooms or smaller events.

WE ALSO HAVE THE ADDED BENEFIT OF SPACIOUS OUTDOOR AREAS, TOO.

The Tennyson Suite is our new, large capacity stand-alone building, ideal for larger events, and for those where privacy and confidentially are of paramount importance. And as per the other rooms, it has all the features one expects in the modern business world of today.

The Brackenborough also boasts award-winning bistro, and 24 guest rooms, 20 Lodges enhanced further by our large capacity secure car park. Our unique blend of boutique-chic, coupled with all the mod-cons required makes The Brackenborough a perfect choice for conferences, seminars, product launches, networking, training, or corporate hospitality.

The hotel is situated on the A16, on the outskirts of Louth within 30 minutes of Humberside Airport and rail links. Just 35 minutes from the historic city of Lincoln. Set in 36 acres of private grounds, you can be assured of the privacy you require whilst still being in such a convenient location.

CONFERENCES, MEETING ROOMS, FACILITIES & SERVICES

FREE SECURE PARKING FOR 100 CARS

COMPLEMENTARY WI-FI

ACCESS FOR WHEELCHAIRS

AIR CONDITIONED

AVAILABILITY OF AUDIO-VISUAL EQUIPMENT (1 WEEKS' NOTICE)

EQUIPMENT HIRE

If you need any extra equipment to ensure the smooth running of your conference then we can offer you the following to hire:

- Projector and Screen at £25.00 per day
- Flip charts and Pens are Free of Charge
- PA system (subject to availability & price TBC
- Team building activities (please call for prices)

CONFERENCE SUITES

THE TENNYSON SUITE

The Tennyson Suite is a large, self-contained venue, and is ideal for all manner of business-related events. The adjoining private grounds also make it a popular venue for corporate team building. The two bi-folding doors open out onto the private terrace and grounds, affording the room a high level of natural daylight and providing further space for delegates to utilise.
Room Dimensions: 16m x 12m

MAIN FEATURES:

- Room has partition to split into two smaller areas.
- Separate and spacious bar/reception area
- Bi-folding patio doors open out onto terrace and grounds, making an ideal team building area or outdoor break-away space.
- Free Wi-Fi
- HDMI projector & screen, flip chart
- PA system
- Multi-control LED lighting
- Air conditioning
- Easy disabled access throughout

THE SIGNATURE SUITE

The Signature Suite is an ample-sized room within the hotel. Patio doors open out onto the private terrace, which guarantees the room an excellent level of natural daylight, and another space for delegates to utilise.

Room Dimensions: 12.5m x 8.5m

MAIN FEATURES:

- Can be used in conjunction with the Minster Suite as a breakaway room, or to increase capacity.
- Separate and private bar/reception area
- Overlooks large private patio also for your own personal usage.
- Free Wi-Fi
- HDMI projector & screen, flip chart
- Air conditioning
- Easy disabled access throughout
- Natural daylight

DELEGATE RATES

DAY DELEGATE RATES
OUR DAY DELEGATE RATE IS £38 PER PERSON

THIS RATE INCLUDES:

- Room hire for the day
- Refreshments on arrival of: Orange juice, tea or coffee, iced water, cordials and danish pastries
- Mid-morning refreshment break of: Orange juice, tea or coffee, iced water and fresh fruit bowl
- A 5 item finger buffet style lunch choose from the menu on page 12
- Afternoon refreshment break of: Tea or coffee, fresh fruit bowl, iced water, cordials and biscuits
- Use of the hotel's stationary including flip charts and pens if required
- Free high speed Wi-Fi

ESSENTIALS DAY DELEGATE RATES
OUR ESSENTIALS DAY DELEGATE RATE IS £29 PER PERSON

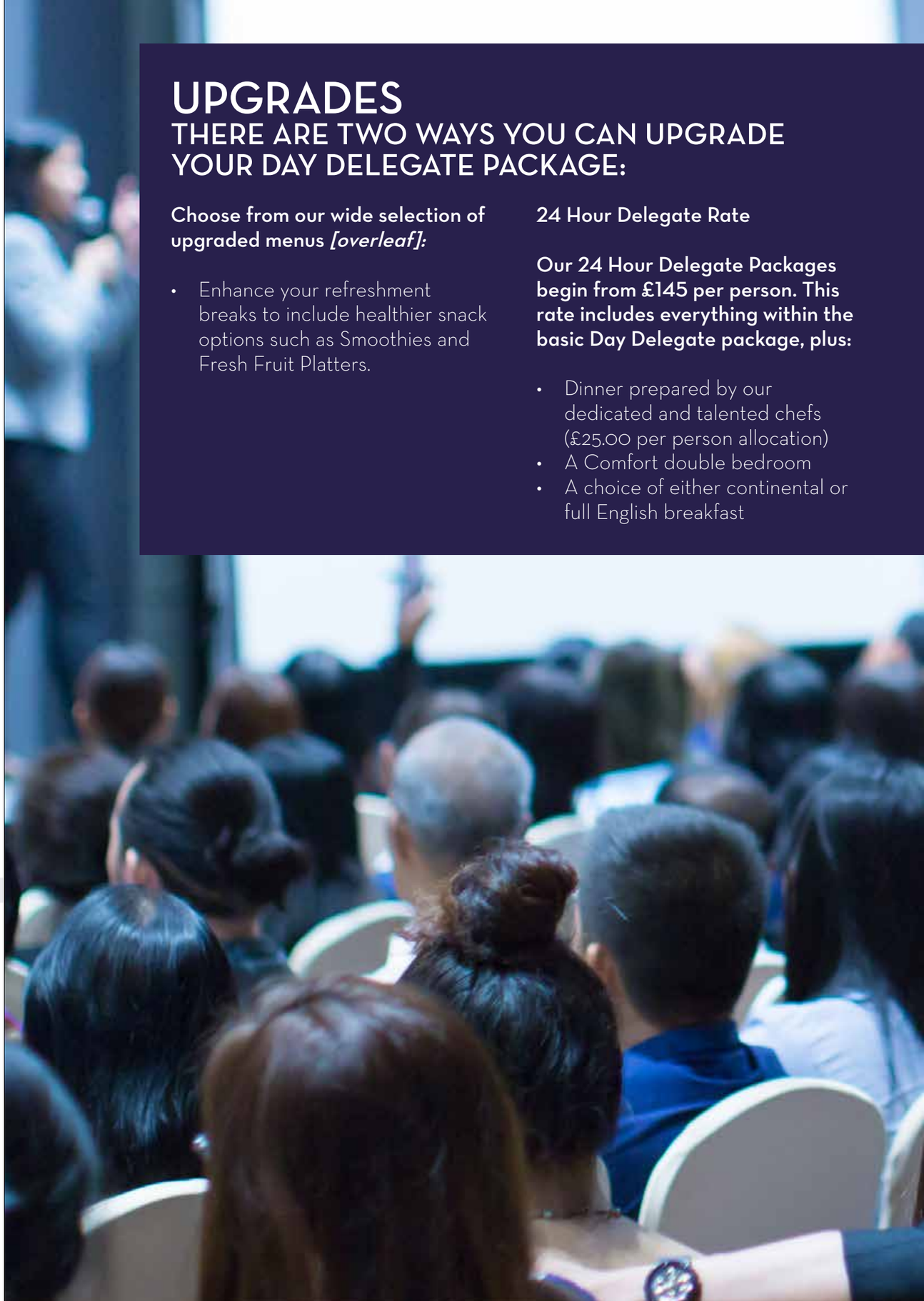
THIS RATE INCLUDES:

- Room hire for the day
- Refreshments on arrival of: tea or coffee, and iced water
- Mid-morning refreshment of: Tea or coffee, and iced water
- Sandwich lunch with fries
- Mid-afternoon refreshment of: Tea or Coffee, and iced water
- Use of the hotel's stationary including flip charts and pens if required
- Free high speed Wi-Fi
- Free parking

HALF-DAY DELEGATE RATES
OUR HALF-DAY RATES START FROM £28 PER PERSON

THIS RATE INCLUDES:

- Room hire for 1/2 day
- Arrival drinks refreshment of: Fresh fruit juice, tea or coffee and iced water
- Mid-morning refreshment of: Tea or coffee, iced water, orange juice and fresh fruit bowl
- A 5-item finger buffet style lunch choose from the menu on page 12
- Use of the hotel's stationary including flip charts and pens if required
- Free use of high speed Wi-Fi



UPGRADES
THERE ARE TWO WAYS YOU CAN UPGRADE YOUR DAY DELEGATE PACKAGE:

Choose from our wide selection of upgraded menus *[overleaf]:*

- Enhance your refreshment breaks to include healthier snack options such as Smoothies and Fresh Fruit Platters.

24 Hour Delegate Rate

Our 24 Hour Delegate Packages begin from £145 per person. This rate includes everything within the basic Day Delegate package, plus:

- Dinner prepared by our dedicated and talented chefs (£25.00 per person allocation)
- A Comfort double bedroom
- A choice of either continental or full English breakfast

MENUS

BUFFET LUNCH MENUS

Below is our wide selection of buffet lunch menus for your conference:

Finger Buffet
Select 5 Item Buffet (included in Package)
Select 6 Item Buffet (extra £1.50 per person)
Select 7 Item Buffet (extra £3.00 per person)

- Assorted Sandwiches
- Homemade Sausage Rolls
- Homemade French Bread Pizza
- Lincolnshire Sausages
- Spring Rolls
- Handmade Pork Pie
- Bbq Chicken Drumsticks
- Fresh Haddock Goujons
- Homemade Quiche
- Potato Wedges with Bacon and Cheese
- Caesar Salad

BANQUETING HOT BUFFET MENUS

Choose 2 From The Following
£5.00 Per Person Upgrade

- **Homemade Chilli Con Carne & Rice**
- **Minced Beef Meatballs** with Pasta & Tomato Sauce
- **Lamb & Apricot Stew** with Mashed Potato
- **Chicken Madras** with Rice
- **Beef, Ale & Mushroom Pie** with Mashed Potato
- **Mushroom Stroganoff** with Paprika Rice
- **Accompanied with:**
- Mixed Salad
- Coleslaw
- Selection of Breads
- Baby Roast Potatoes

MENUS

GREEK GYROS

£5.00 Per Person Upgrade

Build Your Own Gyros
Choose 2 Options
Spicy Beef | Lamb | Chicken In Herb | Garlic Marinade | Tofu In Garlic and Herb

Includes
Cajan Fries | Tzatziki | Lettuce | Marinaded Tomato
Coriander & Red Onion Salad | Hot Sauce
Greek Feta Salad | Spinach | Olives

MEXICAN FIESTA

£5.00 Per Person Upgrade

Build Your Own Burrito
Choose Two Fillings
Pulled Spiced Chicken | Minced Beef | Tofu

Includes
Large Wraps | Nachos | Guacamole | Salsa
Cajun Fries | Sour Cream | Lettuce | Hot Sauce
Rice | Grated Cheese

DESSERT OPTIONS

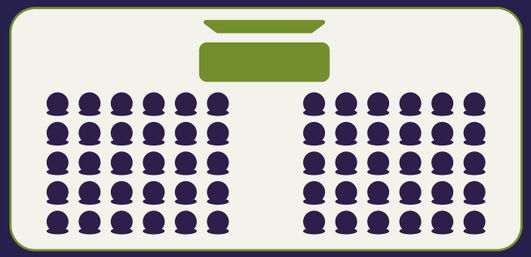
Add Desserts to Your Buffet
Choose 2 of the Following for £5.50 per person

- Vanilla Cheesecake
- Lemon & Lime Tart
- Chocolate Brownie
- Sticky Toffee Pudding & Custard

MEETING ROOM SET-UPS & STYLES

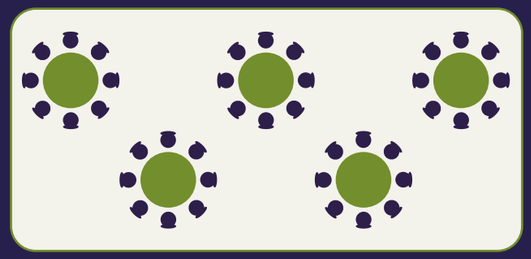
THEATRE STYLE

Appropriate for short lecture or larger groups that do not require extensive note-taking.



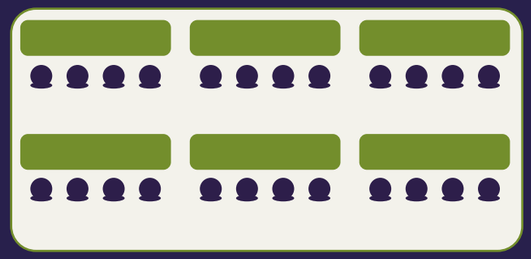
CABARET STYLE

Used for meals and small groups discussions. 5' rounds seat eight people comfortably.

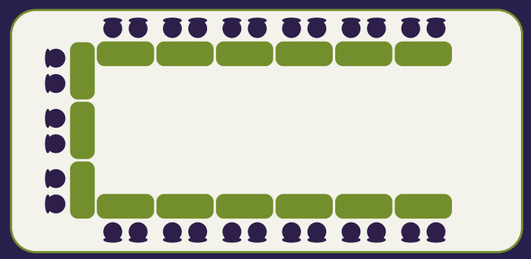


CLASSROOM

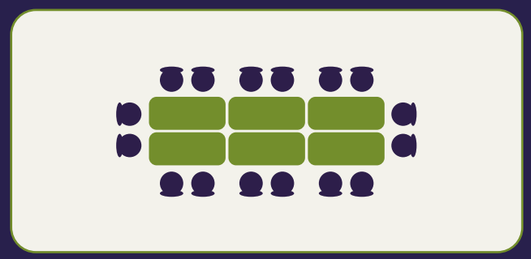
Most desirable for long lectures. For large numbers tables will need to be rented



U-SHAPE STYLE



BOARD ROOM STYLE



BUILD YOUR OWN PACKAGE

OPTIONS/PRICES

Room Hire Costs	**Full Day**	**Half Day**
Tennyson Suite	from £325	from £175
Signature Suite	from £145	from £85

Extra Item Prices	
Coffee	£3.00 or unlimited for £5.50
Tea	£3.00 or unlimited for £5.50
[Cordial free if ordering tea & coffee]	
Bacon buns/Sausage buns (vegetarian option available)	£4.95
Selection of mini pastries (per person)	£3.50
Selection of mini desserts	£5.50
Fruit basket (sufficient for 6 delegates)	£11.00
Jug of fresh orange Selection of mini pastries	£3.50
Energy Drink Break (per person)	£3.00

NOTES

NOTES

TERMS & CONDITIONS

CONDITIONS OF BOOKINGS

All reservations and events are subject to the rules and regulations of the hotel and the following conditions:

PROVISIONAL RESERVATIONS

A provisional booking will be held by the hotel for one week after the booking has been made.
If not confirmed during this period then the Hotel will cancel the booking.
All bookings are to be confirmed via email, fax or deposit.
Final numbers are to be confirmed no less than 72 hours prior to the event.

CANCELLATION

The following cancellation charge applies to confirmed bookings:
From 2 weeks to 5 days prior to the date of the event 25% of the total value of confirmed booking.
From 5 days to 24hrs prior to the date of the event 50% of the total value of the event.
24 hours - full charge

PAYMENT

Unless a company account has been applied for and authorised in advance full payment will be required on the day of the event.
Company accounts must be settled strictly within 30 days of receipt of confirmation

Brackenborough

LAKES RESORT

TEL: 01507 609169
WWW.BRACKENBOROUGHLAKESRESORT.CO.UK
CORDEAUX CORNER, LOUTH, LN11 0SZ